



Adelaide Central School of Art Statement of Tuition Assurance

1. Under the provisions of the *Higher Education Support Act 2003* (HESA) and the associated Higher Education Provider Guidelines Adelaide Central School of Art Incorporated, ABN:16 896 868 731, is required to provide a tuition assurance arrangement for persons, other than overseas students*, who are enrolled in higher education courses it offers.

This requirement is to protect students in the event that Adelaide Central School of Art Incorporated ceases to provide a course of study in which a student is enrolled. The meaning of 'ceasing to provide a course of study' is set out in the HEP Guidelines at: <https://www.legislation.gov.au/Details/F2012L02136>.

2. In the event that Adelaide Central School of Art Incorporated ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the "**Course Assurance Option**");

OR

b) a refund of his or her up-front payments for any unit of study that the student commences but does not complete because Adelaide Central School of Art Incorporated ceases to provide the course of study of which the unit forms part (this is known as the "**Student Contribution/Tuition Fee Repayment Option**")

3. Adelaide Central School of Art Incorporated has met the tuition assurance requirements of the HESA through its current membership of the Council for Private Education Providers and TAFE Directors Australia Tuition Assurance Scheme (TDA TAS). Contact details are as follows:

Council for Private Higher Education Providers (COPHE)

Web address: www.cophe.edu.au

Suite 59, level 5

47 Neridah Street

Chatswood NSW 2067

Phone (02) 8021 0841

TAFE Directors Australia (TDA)

Web address: <http://www.tda.edu.au/>

Canberra Institute of Technology

37 Constitution Avenue

Reid ACT 2600

Phone (02) 9217 3588

4. If Adelaide Central School of Art Incorporated ceases to provide a course of study, TAFE Directors Australia will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify TDA of the choice they have made for each affected unit. TDA will provide this Offer within twenty *Business Days* after it knows, or should know by reasonable enquiries that the Adelaide Central School of Art Incorporated has ceased to provide the course or study.

*See *Education Services for Overseas Students Act 2002* for the definition of overseas student.

The courses of study for which Adelaide Central School of Art has TDA membership are:

- **Associate Degree of Visual Art**
- **Bachelor of Visual Art**
- **Bachelor of Visual Art (Honours)**

5. For the purposes of FEE-HELP, all 'courses of study'¹ offered by Adelaide Central School of Art Incorporated in accordance with the course requirements of section 104-10 of the *Higher Education Support Act 2003* are covered by the TAFE Directors Australia Tuition Assurance Scheme ('the Scheme') as part of Adelaide Central School of Art's membership of the Scheme.

6. A student may choose either:

The Course Assurance Option:

7. Under the course assurance option, a student will be offered a place in a similar course of study by TDA. If the student accepts this option, TDA will make all necessary arrangements to ensure a student is able to enrol with the Second Provider in the similar course of study. This offered course will lead to the same or a comparable qualification without any requirement on the part of the student to pay the Second Provider any student contribution or tuition fee for any replacement units (that is, units that the student had commenced but not completed because the course ceased to be offered). A student will receive full credit from the Second Provider for any units of study successfully completed at Adelaide Central School of Art Incorporated.

8. The Second Provider nominated by TDA may have different contribution amounts or tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study the Adelaide Central School of Art Incorporated ceased to provide, but which the student had not yet started studying.

9. A student is not obliged to enrol in a course of study with a Second Provider offered by TDA under the Course Assurance Option. However, if he/she enrolls with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with the Adelaide Central School of Art Incorporated or to offer replacement/s unit free of charge.

OR

The Student Contribution/Tuition Fee Repayment Option

10. Under the Student Contribution/Tuition Fee Repayment Option, TDA undertakes to pay the student the total of any up-front payments already paid by the student for any units of study the student has commenced but not completed because the course ceased to be offered. Students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted units.

Publication

11. The method this Statement of Tuition Assurance will be made public to students will be on Adelaide Central School of Art Incorporated's website (<http://www.acsa.sa.edu.au>). Adelaide Central School of Art Incorporated will also advise students where the Statement of Tuition Assurance may be obtained from as part of their enrolment information.

¹ 'Course of Study' is defined in HESA.

